**Seal of Good Local Governance – DOCUMENTARY REVIEW & INITIAL ASSESSMENT**

Summary of Initial Results

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| --- | --- | --- | --- | --- | --- |
| City/Municipality of | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Income Class | : | **\_\_\_\_\_\_** |
| Province of | : | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Region | : | **\_\_\_\_\_\_** |

INSTRUCTIONS: PLEASE READ BEFORE PROCEEDING TO THE ITEMS.

*(1) Based on the findings in Forms CM 3.1 – 3.10, please tick the appropriate box per indicator under Column 1. (2) Tick “Yes” for items with pending change request in Column 2. (3) In case of a correction/erasure, RAT leader must affix signature parallel to corrected portion. (4) Affix signature at the last page of this summary form, and put initials at the bottom of each page.*

| **Indicator** | **Column 1**  **Initial Processing** | | | | **Remarks** | |
| --- | --- | --- | --- | --- | --- | --- |
| **PASSED REQUIREMENT** | **PASSED CONSIDERATION** | **FAILED** | **NA** |
| **FINANCIAL ADMINISTRATION** | | | | | | |
| * 1. Most recent COA Opinion is unmodified or qualified, AND 30% of recommendations fully complied with |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. FDP compliance for CY 2023 2nd to 4th quarters and CY 2024 1st quarter posting period (Three conspicuous places, FDP Portal), AND submission of FY 2023-Q4 LIFT System Reports (SRE, Budget and Treasury Reports, and QRRPA) |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 5% increase in local revenue growths for FYs 2021-2023 as of December 31, 2023 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Appropriated no less than 20% component of NTA FY 2023 for development projects; AND 100% disbursement rate of the 20% NTA.   *Consideration: Passing benchmarks of at least 55% for cities and 65% for municipalities as of December 31, 2023* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. FY 2022 SGLG-IF: 100% Disbursement rate 12 months after LGU’s receipt of NTI from DILG RO, or per approved extension; 100% disbursement rate of PCF received in 2019 and prior   *Note: All unobligated balances must be reverted back to the National Treasury on or before June 21, 2024.*  *Consideration: given to LGUs with ongoing FY 2022 SGLG-IF Project, provided: (a) The implementation of the ongoing project is still within the 12-month period; (b) The LGU secured the approved extension for project implementation from the concerned DILG-RO;* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. All FY2022 LGSF funded projects completed within two (2) years from the receipt of fund based on the date of Notice of Authority to Debit Account Issued (NADAI)   *Consideration: (a) Project completed beyond 2 years after receipt of NADAI but with approved contract showing more than 2 years project duration. (b) Ongoing project implementation, within 2 years of receipt of NADAI (c) Ongoing project implementation, more than 2 years after receipt of NADAI but with approved contract showing more than 2 years project duration (d) Unimplemented projects, but all funds are reverted to the National Treasury.* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. CY 2024 budget is approved by Dec. 31, 2023 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:*** *Passed all of the applicable items from 1.1 to 1.7* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **DISASTER PREPAREDNESS** | | | | | | |
| 1. Full LDRRMC membership and regular meetings for all quarters CY 2023 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 1. LDRRMO with:    * 1. Plantilla Head with prescribed SG *(QC and Manila: 24, Other Cities: 22, 1st-3rd Mun: 18, 4th-6th Mun: 15);*      2. Minimum number of Plantilla staff complement *(HUC,CC and 1st-3rd Mun: 3, 4th-6th Mun: 1);*   *Consideration: Conditions cited in technical notes*   * + 1. Workspace     2. Equipped and trained Search and Rescue (SAR) or Emergency Response (ER) teams |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.3 Approved CLUP covering CY 2024 and engagement of component LGUs in the planning process or initiative to communicate the plan to their component LGUs  *Consideration: As cited in technical notes* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.4 Approved CY 2024 LDRRM Plan and Budget AND DRR-CCA development initiatives incorporated in the CY 2024 AIP  *Consideration: As cited in the Technical Notes* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.5 Approved LCCAP or approved CLUP/CDP covering CY 2024 that integrates CCAM measures submitted to CCC AND was verified by DRR-CCA Focal Person of the concerned DILG-RO, containing the results of risk assessment, and climate change adaptation and mitigation actions AND an approved AIP covering CY 2024 verified by DILG DRR-CCA Focal Person to have Climate Change expenditure tagging  *Consideration: With an approved LCCAP and AIP covering until CY 2023 with conditions cited in the technical notes* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.6 Approved Contingency Plans (CP) for ranked 1 and 2 high-risk hazards updated for COVID/EREID concerns approved by the LDRRMC in CY 2020 and later, AND was verified by DRR-CCA Focal Person of the concerned DILG-RO to contain the following parts: (1) Background, (2) Goals and Objectives, (3) Response Arrangements, and (4) Activation, Deactivation & Non- Activation Protocols  *Consideration: Has a separate LDRRMC-approved CP devoted to COVID/EREID concerns and approved by the LDRRMC not earlier than CY 2020* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.7 Appropriated not less than 5% of the estimated revenue from regular sources as LDRRMF for 2023; AND At least 60% disbursement rate of the 70% component of CY 2023 LDRRMF *(Current Fund; cut-off date: Dec. 31, 2023)*  *Consideration: At least 60% completion rate on CY 2022 PAPs as of December 31, 2023.* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.8 Early warning system with:   * + 1. at least 1 marker for top 1 and top 2 hazards in high-risk areas,     2. warning and alarm system,     3. automated or locally-innovated rain gauge, and     4. information on EWS in conspicuous places     5. SOP on the end-to-end use of EWS, including feedback mechanisms, communicated to residents in high risk areas |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.9 Pre-emptive and forced evacuation mechanism |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.10 Evacuation management with:   * + 1. Evacuation center with minimum required facilities, Evacuation Center Management Plan or other camp management-related protocol/system integrating the observation of minimum health protocols, system for registration of evacuees, localized information guide, and organized EC Management Committees/Teams   *Consideration for minimum facilities and standards: Has at least shelter and accommodation, camp management office or desk, kitchen area, water supply, communication means, toilet and bath, hand-washing facilities, waste disposal system, and prayer room*   * + 1. Prepositioned goods, resources, and services     2. Evacuation information guides |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.11 LDRRM Operations Center with SOP |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.12 Established Incident Command System; LDRRMC Chairperson trained in at least ICS Executive Course; LDRRMO Head trained in at least ICS level 2; and at least 1 LDRRMO staff trained in at least Basic ICS *Consideration: with at least (a) an established ICS; and (b) at least 2 LDRRMC head/member (LGU-based) or LDRRMO head/staff trained in any level of ICS* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.13 At least 75% of brgys have approved CBDRRM Plans and Budgets covering CY 2024  *Consideration: Matrix-type barangay plans detailing DRR-related PPAs with clear targets, timeframes, budget, and approved by the BDC.* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 2.14 Participation in and compliance with the submission of required documents in 2024 Gawad Kalasag (GK) Seal for LDRRMCs/LDRRMOs until July 12, 2024. |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing A OR B:*** |  |  |  |  |  | |
| 1. Beyond compliant or fully compliant awardee of the 2023 National GK Seal for LDRRMCOs; and passed indicators 2.8, 2.10, and 2.14 |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 1. Passed all of the applicable items from 2.1 to 2.14 |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **SOCIAL PROTECTION AND SENSITIVITY** | | | | | | |
| 3.1 CY 2023 SCFLG awardee  *Consideration: (a) passing rate of at least 80% + has at least 60% rating for each category; OR (b) compliant with CFLGA indicators on the implemented plans for children, and budget allocation and disbursement of funds for children’s PPAs, and Local Code for Children.* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 3.2 GAD mechanisms:   * + 1. Focal point system,     2. Database,     3. 2023 Accomplishment report,     4. GAD Code updated not earlier than CY 2016\*,     5. Reviewed CY 2023 and CY 2024 GAD plan and budget\*\*, and     6. at least 75% disbursement rate/completion of CY 2023 GAD budget   *Consideration:*  *\* existing GAD Code adopted not earlier than CY 2011, or old Code that has been amended or revised by a new ordinance enacted not earlier than CY 2011*  *\*\*CY 2024 plan and budget at least submitted for review to DILG* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Anti-Trafficking & VAWC mechanisms  1. Organized LCAT-VAWC 2. Quarterly meetings of LCAT-VAWC conducted for all quarters of 2023\* 3. 100% of barangays with Violence Against Women (VAW) Desks 4. At least 85% of barangays with submitted report for all quarters of CY 2023\*\*   *Consideration:*  *\* given to an LGU that conducted online meetings*  *\*\* Consideration: At least 85% of barangays with submitted reports in 3rd and 4th quarters of CY 2023* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 3.4 Supplementary Feeding Program (SFP)  100% accomplishment rate in the implementation of the Supplementary Feeding Program (SFP) Cycle 12 as of December 31, 2023 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 3.5a Compliance with Accessibility  Law in:   1. LG building, and 2. Tertiary educational facility/technical vocational education and training center (if available)   *Consideration: LG building is a historical site provided that LGU has facility or building catering to all PWD-related concerns or services, OR is under construction provided that LGU has facility or building catering to all PWD-related concerns or services and construction plans include provision of ramps with 2-level handrails* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 3.5b Compliance with Accessibility Law in at least one main health facility managed by the LGU on at least eight (8) of these physical structures: *stairs [if applicable], walkways*, *corridors*, *doors*, *washrooms and toilets*, *ramps,* *parking areas, switches, controls, buzzers*, *handrails*, f*loor finishes*, *drinking/water fountains*, *public telephone*, *seating accommodations*, *signages, elevator [if applicable]*  *Consideration: given to an LGU with a two-year plan for the compliance of that is either:*   1. *Standalone plan - Separate plan indicating the proposed programs, projects and activities (PAPs) to be implemented until 2026 with timeline, budget, and funding source; OR* 2. *Integrated plan - Integration of PAPs to be implemented until 2026 for the rehabilitation or construction of PWD accessible health facilities in the CDP/PDPFP, LIPH, LDIP, AIP, or annual budget.* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 3.6 Functionality of Persons with Disability Affairs Office (PDAO):   1. ordinance establishing PDAO; 2. Permanent PDAO Head;   *Consideration: HUC with PDAO established through an executive order; provided that there is at least a designated PWD affairs officer; ICC/CC/M: designated PDA Officer/focal person*   1. Accomplishment Report of any PWD-related PAPs indicating at least 75% budget disbursement or completion of PPAs 2. All issued IDs uploaded in the DOH PRPWD   *Considerations for items 1 and 2:*  *[HUCs] - PDAO established through an executive order provided that there is at least a designated PWD affairs officer*  *[For ICCs, CCs, and municipalities] - a designated PWD affairs officer/focal person* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Sign language interpreter [For Cities only]   *Consideration:* (a) With at least one LGU staff trained in basic sign language assigned in PDAO, or (b) LGU budget for the hiring of SLI; or (c) List of external service providers that can be tapped by the LGU |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Established Senior Citizens Center |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 3.9 IPMR with COA, if applicable, is:   1. seated in the Sanggunian, 2. receiving appropriate compensation and other regular benefits, and 3. attending Sanggunian meetings.   *Consideration: LGU with extenuating circumstances, subject to CGLG deliberation* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 3.10 Absence of illegal dwelling units/structures, OR at least 75% accomplishment of either the Local Shelter Plan or resettlement PAPs for CY 2023 [For Cities only]  *Consideration: With an office, task force/board or similar entity; OR has an approved Local Shelter Plan; OR ordinance prohibiting illegal settlements/supporting relocation and/or reintegration of informal settlers* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 75% disbursement rate or completion of PAPs in CY 2023 for:   a. Senior citizen and PWDs  b. LCPC (1% of NTA allocation) |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least one DSWD-/MSSD-accredited LGU-managed residential care facility for vulnerable sectors (HUCs); At least one accredited LGU-managed center-based non-residential or residential care facility for the vulnerable sectors [For ICCs and CCs only]   *Consideration: As cited in technical notes* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Efforts to support 4Ps implementation (At least one of the three):  1. Local ordinances issued by the LGUs supporting the 4Ps implementation and adopting the social case management process and graduation/exit services/intervention with budget 2. Budget allocation for 4Ps-related programs and activities for active and exited beneficiaries in the AIP, CDP, or LPRAP 3. At least 50% of graduated/exited beneficiaries are provided/facilitated with programs and services based on agreed exit/intervention plan |  |  |  |  |  | |
| * 1. Efforts to strengthen the LSWDO:  1. SWDO Head holds plantilla position and is a registered social worker   *Consideration*: LSWDO Officer is vacated sometime in CY 2023 or later due to retirement, resignation or death of incumbent, but there is a designated OIC that is also a RSW  *Exemption:* In the case where the head of Office was hired prior to enactment of RA 9433 or the Magna Carta for Social Workers in April 11, 2007; there must be at least a RSW working as a technical staff in the office   1. Manual of Operations or local guidelines on a case management system 2. ALL social workers provided with at least two (2) benefits listed in the category of other benefits under the Magna Carta of Public Social Workers, in addition to the regular benefits 3. Use of CBMS data or other targeting system as a registry to update the profiles of current beneficiaries of social development programs   *Consideration:* Other efforts to implement CBMS (i.e., ongoing CBMS data gathering, proposed PAPs to implement CBMS, or other socio-economic database profiling or tracking/targeting system) |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Efforts to mainstream social protection [a+b or a+c]   a. Social Protection Development Report (SPDR) is available and submitted to the PSWDO [submission to PSWDOs is not applicable for HUCs and ICCs];  b. SP Initiatives from the SPDR integrated in local plans, or  c. Policy issuance on any area of recommendation of the SPDR |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Institutionalized Public Employment Service Office with Permanent PESO Manager with prescribed SG   *Consideration: Considerations for current vacancies for PESO position, as long as item for PESO functions is permanent position; with a designated PESO Manager* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Functional LDC with:  1. Appropriate composition; 2. Executive Committee 3. Secretariat; 4. Local Project Monitoring Committee; 5. Other functional committees 6. Meetings (both semesters in CY 2023); 7. CSO Participation as demonstrated in:    1. Attendance to meetings held at least once in a semester for CY 2023    2. Inputs from the CSO or actual participation of CSO representative as captured in the Minutes of Meeting or any LGU official document, OR at least 1 CSO Plan of Action submitted in 2023 8. Approved CDP, LDIP, and AIP |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Established Population Office OR appointed or designated Population Officer/Coordinator |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Established Teen Center (community or school-based)   [for cities and 1st-3rd class muns only] |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:*** *Passed all of the applicable items from 3.1 to 3.19* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **HEALTH COMPLIANCE AND RESPONSIVENESS** | | | | | | |
| 4.1 2023-2025 LIPH and 2023 AOP that passed through the DOH CHD/ MOH BARMM appraisal process and has been concurred (signed) by the CHD Director/MOH-BARMM Minister or designated representative on or before December 15, 2022 (HUC,ICC)  2023-2025 LIPH and 2023 AOP endorsed by the Mun/ CC Health Officer and/or Mayor to the PHO on or before December 31, 2022 (Mun, CCs) |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| * 1. At least 62.5% of households with access to safely managed drinking water services in CY 2022 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 53% of households with access to safely managed sanitation services in CY 2022 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 10% increase of TB Notification Rate in CY 2022 compared to previous year |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 90% TB Treatment Success Rate in CY 2022 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 60-110% Operation Timbang (OPT) Plus coverage and stunting prevalence among children under 5 years old within the medium level of public health significance or better |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 95% fully-immunized child (FIC) coverage |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 95% of pregnant women with proportion of pregnant women with at least four (4) prenatal checkups in CY 2022 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Functional Local Health Board |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least 8% of adults 20 years old and above who were risk assessed using the PhilPEN protocol in CY 2022 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Accredited Konsulta Providers (at least 2 for HUCs and ICCs; At least 1 for CCs and Ms) |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Presence of 4/4 components of institutionalized DRRM-H System in CY 2022 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Functional local Epidemiology Surveillance Unit (ESU) components in CY 2022 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:***  *(HUC/ICC) Passed item 4.1 + any 6 from items 4.2 to 4.13; (CC/M): Passed item 4.1 + any 4 from items 4.2 to 4.13* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **SUSTAINABLE EDUCATION** | | | | | | |
| * 1. LSB Functionality:  1. organized LSB 2. met at least once a month in CY 2023   *Consideration: The LSB conducted a special/emergency meeting to comply with the monthly meeting requirement* | *.* |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Met at least 60% disbursement rates for education, culture, & sports/manpower development expenditures, from the Special Education Fund for FY 2023   *Consideration: CMs with at least 60% completion rate of PAPs in CY 2023 LSB Plan* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. At least two (2) completed / ongoing PAPs in CY 2023 that promote inclusive education |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Established a daycare center/child development center in every barangay   *Consideration: LGUs with at least 75% barangays with established or access to a daycare center/child development center* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Conducted at least one (1) community-based technical education and skills development training   *Consideration: Budget allocation for or PAPs related to the conduct of community-based technical education and skills development training for CY 2024* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:*** *Passed all items from 5.1 to 5.5* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **BUSINESS-FRIENDLINESS AND COMPETITIVENESS** | | | | | | |
| 6.1a Finalist of 2023 PCCI’s Most Business-Friendly LGUs Award |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 6.1b Ranked among the Top 20 Provinces in the 2023 Competitiveness Index |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Established Local Economic Development and Investment Promotions Office/Unit |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Updated citizens charter for securing permits for new business and business renewal |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Streamlined process in doing business:  1. Business or mayor's permit released in:    1. One step for fully automated BPLS; or Four (4) steps or less *(Setting an appointment, Submission, Receipt of Order Payment, and Payment and Claim)* for BOSS in transition\* to fully automated (per Citizen’s Charter)   \**May include manual operation*   * 1. Not more than 3 days processing both for new and renewal of business  1. Presence of Business One Stop Shop (BOSS):   [Cities = all year-round; Municipalities = seasonal]   1. Integration of Barangay Clearance for at least 50% of barangays in the Business Permit Process |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Computerized or computer-aided tracking system of economic data: (a) no. of new business; (b) no. of business renewal; (c) amount of capital investment derived from registered new businesses; and (d) no. of employees derived from registered new businesses and business renewals (*HUC: all 4 data, ICC/CC and mun: at least 3)* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Local investment and incentives code updated not earlier than CY 2018 , OR existing code has been amended or revised by a new ordinance enacted not earlier than CY 2016 [Cities only]   *Consideration: existing Code adopted not earlier than CY 2011, or old Code that has been amended or revised by a new ordinance enacted not earlier than CY 2011* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:*** *Passed item 6.1a or 6.1b, OR all items from 6.2 to 6.6* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **SAFETY, PEACE AND ORDER** | | | | | | |
| * 1. 2023 POC Performance Audit passer and is eligible for award |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Highly functional in CY 2023 ADAC Performance Audit |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Logistical support to local PNP office in CY 2023 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Barangay peacekeeping action teams: 100% organized and 100% trained |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Total ban or regulation on firecrackers and pyrotechnic devices |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:*** *Passed all items from 7.1 to 7.5* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **ENVIRONMENTAL MANAGEMENT** | | | | | | |
| * 1. Convened local solid waste management board *(Composition and Meetings),* CY 2023   *Consideration: Conditions cited in technical notes* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Has not operated an open or controlled dumpsite   *Consideration: Closed dumpsite with an approved SCRP, and access to an authorized landfill or with operational Residual Containment Area with proposed programs for access to authorized SLF* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Approved 10-year solid waste management plan   *Consideration: SWM Plan that is still under review of NSWMC but with initial component already under implementation* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. All component barangays serviced by Materials Recovery Facility with recording system of wastes   *Consideration: with planned programs on increasing operational MRFs or expanding its operation of a single MRF servicing multiple barangays* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. LGU-managed SLF or access to SLF through service contract with an entity managing a facility AND 100% of barangays covered by segregated collection   *Consideration: conditions cited in technical notes* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Initiatives contributing to biodiversity conservation and enhancement focusing on inland wetlands and water bodies:   2. Registry and map included in the ecological profile, approved CLUP, CDP, LCCAP, or FLUP.   3. ordinance establishing wetland/s or water body as a conservation area or with protection purposes   4. PAP/s on biodiversity conservation and enhancement in the LDIP or AIP covering CY 2024   5. management plan for an inland wetland or waterbody   6. Wetland information sheet with the profile and assessment of the wetland/waterbody prepared in coordination with DENR   7. Program or project conducted on biodiversity conservation and enhancement or water management in CY 2023 or 2024   *Consideration: Met any three (3) of the above* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 8.7 Initiatives on Water Quality Management:   1. Annual Water Quality Monitoring Results of a water a body indicating the water quality within the river classification 2. Water Quality Monitoring Unit created with monitoring capabilities 3. Water quality management and monitoring PAP/s in the LDIP or AIP covering CY 2024 or already conducted by the LGU in CY 2023 or 2024 4. Compliance scheme or localized Water Quality Management Area Action Plan (for LGU WQMA Members)   *\*With additional considerations cited in technical notes*  *Consideration: Met any two (2) of the above* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 8.8 Efforts for the establishment or maintenance of public parks and green spaces:   * 1. At least one public park or green space maintained   2. List and map of public parks and green spaces included in the Ecological Profile, CLUP, LCCAP or FLUP   3. Related PAP/s in LDIP/AIP covering CY 2024   4. Site profile and assessment of at least one public park or green space   *Consideration: Met any two (2) of the above* |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:*** *(HUC) Passed items 8.1-8.5 + at least one of items 8.6-8.8; (ICC/CC/M): Passed items 8.1 and 8.2 plus any two from 8.3-8.5 plus at least one of items 8.6-8.8* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **TOURISM, HERITAGE DEVELOPMENT, CULTURE AND THE ARTS** | | | | | | |
| 1. Permanent local tourism officer   Consideration: Designated local tourism officer |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 1. Tourist information and assistance center or desks |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 1. Approved Local Tourism Development Plans covering 2024 OR at least one of the following: (a) draft Local Tourism Development Plan covering 2024 or beyond; or (b) Approved Comprehensive Development Plan that includes a tourism chapter containing tourism scenario analysis, significant strategic programs, plans, and projects on tourism, covering 2024. |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 1. Submission of the Annual Supply and Demand Tourism Statistics Report for CY 2023 based on the DOT Standard Reporting Format under the Standard Local Tourism Statistics System (SLTSS) to the DOT Regional Office |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 1. Local Culture and Arts Council |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| 1. At least 75% disbursement rate (as of December 31, 2023) of the CY 2023 budget appropriated for the conservation and promotion of cultural property and/or safeguarding of intangible cultural property, including cultural mapping |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Updated cultural property inventory:  1. Updated not earlier than 2023 2. Using the updated templates prescribed under DILG-NCCA JMC No. 2021-001; 3. Adopted by the LGU; and 4. Submitted to the NCCA for its review 5. Issued with a valid Certificate of Compliance by the NCCA until June 21, 2024 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Presence of an LGU-acknowledged published narrative on the historical and cultural background of the LGU available for public reading |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:*** *Passed any three of 9.1 to 9.4 AND any three of 9.5 to 9.8* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **YOUTH DEVELOPMENT** | | | | | | |
| * 1. Functional local youth development council:  1. Composition 2. Quarterly Meetings in CY 2023, and 3. Trained members |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Established local youth development office- Met (a) and any two of the following:   2. Plantilla/Designated LYD Officer,   *Consideration for LYD Officer: Conditions cited in technical notes*   * 1. Database of youth organizations for CY 2023,   2. Disbursement rate of at least 75% of budget appropriated for LYDO functions and operations for CY 2023, and   3. Provided TA in conduct of training for SK and LYDC members in at least one instance in CY 2023 or 2024 |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. Local Youth Development Plan is Sanggunian-appproved OR incorporated in the CDP |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| * 1. LGU support to youth development- Met any two of the following:      1. Policy,      2. Facility, and      3. Completed PPA by LGU office other than LYDO. |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| ***Area Processing:*** *Passed any three of items 10.1 to 10.4* |  | N/A |  | N/A | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

**FINDINGS:**

Is the LGU a potential SGLG 2024 Passer based on review and initial processing?

Yes

No

**REMARKS:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |
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| 1. RAT Leader | | | | |
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|  | Signature over Printed Name | |  | Agency/Organization |
|  | | | | |
| 1. RAT Member   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
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|  | Signature over Printed Name | |  | Agency/Organization |
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| **Official Release of this Form:** | | (Please affix release stamp of DILG RO/PO here) | | |